



भा.कृ.अनु.प. – खरपतवार अनुसंधान निदेशालय
महाराजपुर, अधारताल, जबलपुर – 482004, (म. प्र.), भारत
ICAR- Directorate of Weed Research
Maharajpur, Adhartal, Jabalpur 482 004 (M.P.), INDIA



सेवा अनुबंध आधार पर निम्नलिखित कार्यो हेतु निविदा सूचना

भा.कृ.अनु.प. – खरपतवार अनुसंधान निदेशालय, महाराजपुर, जबलपुर में निम्नलिखित कार्यो हेतु प्रतिष्ठित एवं पंजीकृत एजेंसियों/कान्ट्रैक्टरों से मुहरबंद निविदाएं आमंत्रित की जाती है । निविदा का विवरण एवं विस्तृत जानकारी निदेशालय के बेवसाइट www.dwr.org.in पर उपलब्ध है । कार्यो का विवरण निम्नानुसार है :-

क्र	कार्यो का विवरण	निविदा प्राप्त करने की तिथि व समय	निविदा जमा करने की अंतिम तिथि व समय	निविदा खोलने की तिथि व समय
1.	प्रक्षेत्र अनुसंधान एवं गार्डनिंग कार्य हेतु	26.08.2016 to 15.09.2016 10.30 am to 4.30 pm	16.09.2016 2.30 PM	16.09.2016 3.00 PM
2.	साफ-सफाई कार्य हेतु Re-Tender	26.08.2016 to 15.09.2016 10.30 am to 4.30 pm	16.09.2016 2.30 PM	16.09.2016 3.00 PM

प्रभारी प्रशासनिक अधिकारी

ICAR - DIRECTORATE OF WEED RESEARCH
MAHARAJPUR, ADHARTAL, JABALPUR

The Director, ICAR -Directorate of Weed Research, Maharajpur, Adhartal, Jabalpur invites sealed tenders from reputed contractors registered firms (who compulsorily have valid labour license, registration certificate, EPF and ESI code no. etc.) for **Supply of contractual labour for various farm operations and office assistance & Gardening maintenance work on job contract basis at ICAR - Directorate of Weed Research, Jabalpur.**

Interested bidders may obtain tender from the Estt. Section, from **26.08.2016** to **15.09.2016** during office hours (10.30 AM to 4.30 PM) from ICAR - Directorate of Weed Research, Maharajpur, Adhartal, Jabalpur – 482 004 (MP) on all working days excluding holidays.

The tender documents can be purchased by interested bidders on the submission of a written request on payment of a non-refundable fee of **Rs.1,000/- (Rs. One thousand only)**. The mode of payment will be by **Demand Draft/Banker's Cheque/Pay order only** drawn in favour of **"ICAR UNIT DWSR, Jabalpur, payable at Jabalpur.** The documents will be sent by speed post on an extra amount of Rs. **250/-** if requested through mail. The eligible bidders may also download the tender documents from the Directorate website **www.dwr.org.in** and attach the demand draft/banker's cheque/pay order as a tender document along with the tender at the time of submission. The tender documents can also be hand delivered on receipt of request letter and non refundable fee.

Tenders must be delivered to the address given before on **16.09.2016 at 2.30 PM** Electronic tendering will not be permitted. All tenders should be submitted in sealed envelopes and clearly marked as **"TENDER FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB CONTRACT BASIS.** All tenders must be accompanied by a **EMD/BID SECURITY** of Rs. **2,00,000/- (Rs. Two lakhs only)** in shape of **Demand Draft/Bankers Cheque** in favour of **"ICAR UNIT DWR, payable at Jabalpur,**

Tenders, which will be received on time will be opened in the presence of the bidders/authorized representative at the Directorate on **16.09.2016 at 3.00 PM**

The late tenders and without requisite EMD will liable to be rejected and no correspondence will be entertained in this regard.

Tender would be based the two bids system, one technical and second on financial. The technical bids will be opened first and examined, and if found as per notifications then financial bids would be opened.

In the event of any of the above dates being declared a holiday/closed day for the bidders, the tenders will be sold/received/opened on the next working day.

The Director has right to reject/cancel any tender or all tenders without assigning any reason.

The Directorate will not be responsible for postal delay.

All disputes subject to **Jabalpur jurisdiction** only.

The tender with details is also available at the Institute website **www.dwr.org.in**

I/c. Administrative Officer
ICAR - Directorate of Weed Research,
Maharajpur, Adhartal, Jabalpur

F.No. :

Dated :.....

NOT TRANSFERABLE

**ICAR - DIRECTORATE OF WEED RESEARCH,
MAHARAJPUR, ADHARTAL, JABALPUR (M.P.)**

**INVITATION TO TENDER AND INSTRUCTION CONTAINING TERMS AND CONDITIONS
GOVERNING THE SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM
OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB
CONTRACT BASIS AT ICAR - DIRECTORATE OF WEED RESEARCH MAHARAJPUR,
ADHARTAL, JABALPUR – 482 001 (M.P.)**

- A. Cost of Tender (Form Rs. **1,000/-** (non Refundable) in form of **DD/Pay Order/BC** favoring “**ICAR UNIT DWSR, Jabalpur**”
- B. Sale of tender document from. **26.08.2016** To **15.09.2016** (From **10.30** am to **4.30** pm) (**On all working days**)
- C. Last date of receipt of Tenders in office is **16.09.2016** up to **2.30 PM**
- D. Tenders to be opened on **16.09.2016** at **3.00 PM**.
- E. Tender will be valid for 90 days from the date of opening.
- F. The details of tender documents is also available at Institute’s web site **www.dwr.org.in**
- G. Late tenders and without requisite EMD will liable to be rejected and no correspondence will be entertained in this regard. The demand draft/banker’s cheque/pay order of EMD should be enclosed with Technical bid only.
- H. The Institute will not be responsible for any postal delay.

Signature of bidder with Seal

ICAR - DIRECTORATE OF WEED RESEARCH,
MAHARAJPUR, ADHARTAL, JABALPUR

Note : All communications must be addressed to (by designation), name and address of the Institute)

From : ICAR - Directorate of Weed Research, Maharajpur, Adhartal, Jabalpur – 482 001

To,

Dear Sir(s),

1. Sealed tenders are hereby invited by the registered firm with govt. agency on behalf of the Director, ICAR - Directorate of Weed Research, Adhartal, Maharajpur, Jabalpur – 482 004 (MP) for providing annual job work/contract for providing ***contractual labour for various farm operations and office assistance & Gardening maintenance work on job contract basis at ICAR - Directorate of Weed Research, Jabalpur.*** The terms and conditions of the contract which are detailed in the tenders form and its schedules. Please submit your rates in the tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.
2. An earnest money of **(Rs. 2,00,000/-) (Rupees Two lakh only)** must be deposited in the form of demand draft/pay order payable to “**ICAR UNIT - DWR, Jabalpur**”. The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date. The tenders will not be considered if the earnest money is not deposited with the tender.
3. The tenderer is being permitted to give tenders in consideration of the stipulations on his part that after submitting his tenders, he will not resile from his offer or modify the terms and conditions thereof. If the tenders fail to observe and comply with the foregoing stipulation, the aforesaid amount of EMD will be forfeited by the Directorate. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him, for which draft EMD refund format is enclosed for ready reference.
4. The Schedule of the tenders form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the tenders form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the tenders. Overwriting/Cutting/Erasing in rates to be quoted by the tenderer should be avoided.
5. The tenders are liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether

he signs it in the capacity of (I) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (II) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (III) constituted attorney of the firm if it is a company.

6. If the successful bidder does not accept the offer, after issue of letter of award by Directorate within 15 days, the offer will automatically treated as cancelled without any further notice & earnest money forfeited.
7. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tenders and all other related documents must be signed by every partner of the firm. A person signing the tenders form any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Directorate shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tenders and the schedules to the tenders and annexure, if any, should be signed by the tenderer.
8. The original copy of the tender is to be enclosed in double cover. The inner cover should be sealed. The outer cover should be superscribed "**THE ANNUAL JOB BASIS CONTRACT FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB CONTRACT BASIS AT THE ICAR -DWR CAMPUS, MAHARAJPUR, JABALPUR – 482004 (MP)**" marked containing technical bid (**Schedule-I**) and financial bid (**Schedule-II**) separately (**strictly as per format**) in the main envelop. All Tenders should be sent by Registered post/Speed post/Courier. The Directorate will not be responsible for postal delay, if any. Tenders to be hand delivered should be put in the tender box, which will be kept in the Establishment section of this Directorate **on 16.09.2016 up to 2.30 PM**
9. The rate quoted by each firm for job/service contract in tenders should be given both in words and figures invariably failing which the same is liable to be rejected. Bidders are at liberty to be present or to authorize a representative to be present at the time of opening of the tenders. The name and address of the representative who would be attending the opening of the tenders on tenderer's behalf should be indicated in the tenders. Name and address of permanent representative, of the tenderer if any, may also be indicated.
10. The Institute is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part. You are however at liberty to Tender for the whole or any portion or to state in the tenders that the rates quoted shall apply only if the tenders are considered fully. Other conditional Tenders will not be accepted.

Signature of bidder with Seal

11. **An amount of Rs. 5,00,000.00 lakh) (Rupees Five lakh only) as security deposit** for the contract is to be deposited by the selected agency/successful bidders only after receiving a communication from the Directorate and Agency/Contractor has to enter into an agreement on the non judicial stamp paper worth Rs. 100/- **in the event of non-deposition of the same, the earnest money will be forfeited.**
12. No interest on security deposit and earnest money deposit shall be paid by the Directorate to the tenderer for performance security.
13. Service tax or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by the contractor and ICAR - DWR will not entertain any claim whatsoever in this respect. However the service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time by the government.
14. Director, ICAR -DWR reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Directorate, for any justifiable reasons, not mandatory to be communicated to the tenderer.
15. Decision of Director, ICAR - DWR shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration and Constitution Act, 1996.
16. Acceptance by the Directorate will be communicated by Fax/Telegram, Express letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the FAX/Telegram/Express letter etc. should be acted upon immediately.
17. It is mandatory that contractor will abide by relevant labour laws and will indemnify ICAR/Directorate of any liability on this account. Contractor's default in observance of relevant labour laws/labour related statutory obligations scrupulously will amount to failure of specific performance of contract with attendant consequences as per contract act.
18. The following documents/vouches are required to be enclosed with the tenders form which are the terms and conditions of the tender's documents :-
 - a. Valid requisite registration certificate of the firm under the work contract of the Central Govt./State Govt.

Signature of bidder with Seal

- b. Certified Balance Sheet of the firm for last three financial year by chartered accountant.
- c. **Duly certified copies of the satisfactory services where the Tenderer has provided the services.**
- d. Employee EPF registration certificate issued by govt. etc.
- e. Be statutory and contractual obligations to be complied with by contractor and tender enquiry should clearly state that contractor will have to abide by relevant labour and other laws of the land. If there is any complaint by the engaged worker then contractor will be responsible in respect of any kind of litigations.
- f. (Regulation and Abolition) Act. 1970. The Contractor shall obtain the labour license under this Act from Central Govt.
- g. Nos. of staff/supervisors registered under ESI & EPF separately **Details of ESI and EPF No. allotted/ECR copy may be provided.** Documentary proof vouchers to be required and may be attached.
- h. Service tax registration certificate issued by Govt. etc.
- i. Successful Tenders will have to enter into a detailed contract agreement with ICAR/DWR on non-judicial stamp paper of (Rs. 100/-) (Rs. One hundred only in words)
- j. Only those firms will be considered for financial bid who will qualify in technical bid.
- k. Copy of PAN Number/TIN Number
- l. For e-payment of monthly bill, Bank A/c Number, Name and address, and IFS Code of the Bank is to be given in the tender form.
- m. Bank solvency certificate more than Rs. 50.00 lakhs.
- n. Copy of the Income Tax return filed for the last three assessment year.

Note : Two bid system : i.e. Technical bid and the Financial/Price bid, which should be sealed by the bidder in separates covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed. The Tender form & EMD amount should be kept in technical bids. The technical bids are to be opened by the committee at the first instance and evaluated by the committee or Competent Authority. At the second stage financial bids of only the technically acceptable offers should be opened for further evaluation and ranking before awarding the final contract.

Yours faithfully,

I/c. Administrative Officer

TENDERS FOR PROVIDING **ANNUAL SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE** ON JOB CONTRACT BASIS AT THE ICAR - DIRECTORATE OF WEED RESEARCH, MAHARAJPUR, JABALPUR – 482 004.

Full Name & Address of the Tenderer in Addition to Post Box No., if any, should be quoted in all communications to this Office
Telephone No.
Telegraphic Address/FAX/Cellular No.
E-Mail Address

From : _____

To,

ICAR - Directorate of Weed Research,
Maharajpur, Jabalpur – 482 004 (M.P.)

1. I/We have read all the particulars regarding the General information and other terms and conditions of the contract for **THE ANNUAL JOB BASIS CONTRACT FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB CONTRACT BASIS AT THE ICAR -DWR CAMPUS, MAHARAJPUR, JABALPUR – 482004 (MP)** and agree to provide the services as detailed in the schedule herein or to such thereof as you may specify in the acceptance of the Tender at the rates given in the **FINANCIAL BID TO THIS** Tender and I/We agree to hold this offer remain valid for 90 days. The rates quoted will be valid for a period of **one year** in the event of award of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.
2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have been added to and form a part of this Tender _____ The Schedules-I and II to accompany this Tender are at pages _____
4. Every page so attached with his Tender bears my signature and the office seal.
5. **Pay order/DD No..... of Rs..... Drawn in favour of (ICAR UNIT DWSR, JABALPUR) and payable at Jabalpur is enclosed as earnest money required.**

Yours faithfully,

Witness	Signature & Seal of the Tenderer Tele. No. Office
Address	Tele No. Resi. Mobile No.
Occupation	Bank A/c No.
Signature of witness to contractor's signature	IFSC Code No. Name of Bank and Address
Address :	
Name & Signature of Witness	
Address	

Signature of bidder with Seal

(TECHNICAL BID)

SCHEDULE - I

SCHEDULE TO TENDERS - PART-I

1.	Name of the Firm/Agency	
2.	Full address with post box No and Telephone/mobile No.	
3.	Constitution of the Firm/Agency (Attached copy) Indian Companies Act 1958 Indian Partnership Act. 1932 (Please give name of partners any other Act, if not, the owners)	
4.	For Partnership firms whether registered under the Indian Partnership Act, 1932, please state further whether by the partnership agreement to arbitration has been conferred on the partner who has signed the tender	
(i)	If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tenders to refer dispute condemning business of the partnership to arbitration	
(ii)	If the answer to above point one and two is affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be. The copy should be attested by a Notary Public or its execution would be admitted by affidavit on a property stamped paper by all partner	
5.	Name and Full Address of your Banker's with IFS Code	
6.	Your Permanent Income Tax No./Circle/Ward	
7.	Copy of Pan Number and TIN Number	
8.	Copy of ESI and EPF registration	
9.	Any other relevant information	
10.	For e-payment of monthly bill of contractor following bank details are required: Bank A/c no., Name and address of the Bank, IFSC Code number of bank along with PAN number.	
11.	Earnest Money Deposited vide DD/Pay Order/BC No..... dated.....Rs.	Yes/No
12.	Name and Address of the firm's representative and whether they would be representing at the time of opening of the tenders	
13.	Name of Permanent Representative to be visiting ICAR - DWR, Jabalpur regarding the contract	

Date

Place

Signature of bidder with Seal

AUTHORISED SIGNATORY

Part - II**TEHNCIAL BID :**

(This technical bid to be enclosed in a separate envelope with seal)

(Last date for receipt of Tender **16.09.2016** at **2.30 PM**)

Date of opening of Technical Bid **16.09.2016** at **3.00 PM**.

To,

The Director,
ICAR - Directorate of Weed Research,
Maharajpur, Jabalpur – 482 004.

Sir,

I/We wish to submit our Tenders "**THE ANNUAL JOB BASIS CONTRACT FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB CONTRACT BASIS AT THE ICAR -DWR CAMPUS, MAHARAJPUR, JABALPUR – 482004 (MP)** and following documents/vouchers are enclosing with the tender from which are the terms and conditions of the tender's document and may be treated as technical bid :-

S.No.	Particulars of documents	Enclosed (Mark-Yes) & Page No.	Not enclosed with reasons (Mark-No)
1.	Registration certificate of the firm under the work contract of the Central Govt./State Govt.		
2.	Last three years continuous experience of the firm in the field of providing such services in Central/State Govt. establishment/Autonomous bodies of Govt. of India Corporations, provide the details in enclosed tabular form. Duly certified copies of the satisfactory services where the tenderer was providing the services for the last three years		
3.	Certified Balance Sheet of the firm for last three years by the chartered accountant		
4.	Employee EPF registration certificate issued by local govt. etc. No. of staff/supervisors registered under EPF separately. Minimum 50 nos. (Staff/Supervisors) required with their EPF contributions Documentary/ECR copy proof of vouchers to be required and may be attached.		
5.	Employee ESI registration certificate issued by local govt. etc. No. of staff/supervisors registered under ESI separately. Minimum 50 nos. (Staff/Supervisors) required with their ESI contributions Documentary proof of vouchers to be required and may be attached.		
6.	The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the valid labour license under this Act from Central Govt.		
7.	Service tax registration certificate issued by Govt. etc.		
8.	Copy of PAN & TIN Number		
9.	Bank solvency certificate more than Rs. 50.00 lakhs		
10.	Details of the income tax return filed last three assessment year.		
11.	Minimum turnover of the firm not less than Rs. 50.00 lakhs in each of the last three years.		

Signature of bidder with Seal

I/We have read and agreed that only those firms will be considered for financial bid who will quality in the technical bid.

I/We agree to forfeit of the earnest money if/we fail to comply with any of the terms and conditions in whole or in part laid down in the Tender form.

I/We have carefully read the term and conditions of the Tenderer and agree to abide by these in letter and spirit.

Signature with date
Name and Address of the Firm
Telephone No..
Mobile no.
E-Mail Address
Web Site

IMPORTANT NOTE:

- 1. The technical bids and financial bids may be submitted separately in two sealed envelopes and put in a main cover otherwise tender will not be considered.**
- 2. Tenders indicate only the lump sum amount in respect of various farm operations and office assistance covered under this contract in the financial bid and that rates would not be proposed on the basis of manpower to be deployed under the contract. No request for alteration in the rates once quoted will be permitted within one year.**

Signature of bidder with Seal

SCHEDULE – I**Part -III****SUBMISSION OF ESSENTIAL DOCUMENTS**
(FOR BID EVALUATION)

Sl. No.	Documents	To be mentioned by tenderer & copies to be enclosed.
1.	Registration certificate of the firm under the work contract of the Central Govt./State Govt.	Yes/No (at page No.)
2.	Last three years continuous experience of the firm in the field of providing such services in Central/State Govt. establishment/Autonomous bodies of Govt. of India Corporations, provide the details in enclosed tabular form. Duly certified copies of the satisfactory services where the tenderer was providing the services for the last three years	Yes/No (at page No.)
3.	Certified Balance Sheet of the firm for last three years by the chartered accountant	Yes/No (at page No.)
4.	Employee EPF registration certificate issued by local govt. etc. No. of staff/supervisors registered under EPF separately. Minimum 50 nos. (Staff/Supervisors) required with their EPF contributions Documentary/ECR copy proof of vouchers to be required and may be attached.	Yes/No (at page No.)
5.	Employee ESI registration certificate issued by local govt. etc. No. of staff/supervisors registered under ESI separately. Minimum 50 nos. (Staff/Supervisors) required with their ESI contributions Documentary proof of vouchers to be required and may be attached.	Yes/No (at page No.)
6.	The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the valid labour license under this Act from Central Govt.	Yes/No (at page No.)
7.	Service tax registration certificate issued by Govt. etc.	Yes/No (at page No.)
8.	Copy of PAN & TIN Number	Yes/No (at page No.)
9.	Bank solvency certificate more than Rs. 50.00 lakhs	Yes/No (at page No.)
10.	Details of the income tax return filed last three assessment year.	Yes/No (at page No.)
11.	Minimum turnover of the firm not less than Rs. 50.00 lakhs in each of the last three years.	Yes/No (at page No.)

Signature of bidder with Seal

TERMS AND CONDITIONS

1. The supporting/allied services staff should follow strict attendance and alternative arrangements are to be made by the agency whenever anyone of staff/supervisor is to go on leave under intimation to this office.
2. Changing of Staff should be intimated to Incharges.
3. The Director, ICAR - DWR, Jabalpur reserves the right to reject any or all quotations in whole or in part without assigning any reason therefore. The decision of Director shall be final and binding on the Contractor/Agency in respect of clause covered under the contract.
4. The staff provided should also maintain secrecy and discipline in the premises of Directorate.
5. **The staff provided should be capable of reading and writing in Hindi/English with a minimum qualification of Middle Standard.**
6. The Contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officer of ICAR - DWR for the purpose. All complaints should be immediately attended by the Agency.'
7. The agreement is terminable with one month notice on either side.
8. The contractor shall not sublet the work failing which contract will automatically be cancelled.
9. The contractor or his workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded.
10. The selected agency shall provide the necessary personnels for at ICAR - DWR as per labour acts prevalent in M.P. In case any of the personnel so provided is not found suitable by the ICAR - DWR. The ICAR - DWR shall have the right to ask for his replacement without giving any reason thereof and the agency shall on receipt of a written communication will have to replace such persons immediately.
11. The persons so provided by the agency under this contract will not be the employee of the ICAR - DWR and there will be no employer – employee relationship between the ICAR - DWR and the person so engaged by the contractor in the aforesaid services.
12. **Payment for service contract will be made monthly upon submission of pre-receipted bill. The contractor has to make payment to their employees within 3 to 4 working days and will submit bill to the office within 5 or 10 days after making payment to their employees in front of a committee constituted by the Directorate and will submit the bill to the office for reimbursement within 5 working days after making the payment to their employees.**
13. **The rates to be quoted should include cost of each and every item including transportation cost, manpower cost and taxes etc. The ICAR - DWR shall not bear any extra charge on any account whatsoever i.e., EPF and ESI contribution. The tenders not confirming to minimum wages act (Central Govt.) will be summarily rejected. However, tenderers should quote only lump sum amount taking into the account the scope of work and services required as indicated in schedule II.**
14. The ICAR - DWR, Jabalpur does not bind itself to accept the lowest or any other tender and reserves the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted.
15. The contractor will have to obey and comply with all statutory liabilities as prescribed in labour act. If office receives any complaint in respect to violation of law by the firm, the whole security deposit shall be forfeited and the contract will be terminated immediately.

16. The contractor will discharge all his legal obligations in respect of the workers/supervisors to be employed/deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The Contractor shall indemnify and keep indemnified the ICAR - DWR from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of the Director, ICAR - DWR shall be final and binding on the contractor.
17. Income Tax will be deducted from the payment due for the work done as per rule.
18. The Contractor must employ adult man power only. Employment of child labour may lead to the termination of the Contract.
19. The Contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt. State Govt. relating to this contract made applicable from time to time.
20. Risk Clause : ICAR - DWR reserve the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause to be replied within a week and also has the right to award the contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from Security Deposit (SD) or pending bills or by rising a separate claim.
21. **Commercial/financial bid of only those firms who qualify in technical bid will be opened.**
22. If the date up to which the Tenders is open for acceptance till the next working day.
23. The Director, ICAR - DWR, Jabalpur may at his discretion, extend date of receiving/opening and such extension shall be binding on the tenders/bidders.
24. Any dispute subject to Jabalpur jurisdiction only.
25. Any type of canvassing is strictly prohibited, this may cause disqualification of the tenderer/bidder.
26. The ICAR - DWR is not bound to accept the lowest quotation and/or assign any reasons for rejecting any or all the bids. Changing of staff should be intimated to I/c Section/A.O.
27. The agency shall be wholly responsible for making payment under the job contract under the minimum wages act and the institute shall in no way be responsible for meeting any kind of expenditure on job contract.

LIQUIDATED DAMAGED CLAUSE:

1. An amount equivalent to two days of contract amount, subject to a minimum of Rs. 500/- will be levied as liquidated damages per day whenever and wherever it is found that the work is not up to the mark in any section. It will be brought to the notice of the supervisory staff of the firm by ICAR - DWR and if no action is taken within one hour liquidated damaged clause will be invoked.
2. Any misconduct/misbehavior on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.

The Director, ICAR - DWR reserves the right to reject any or all Tenders in whole or in part without assigning any reasons therefore. The decision of Director, DWSR, shall be final and binding on the contract/agency in respect of any clause covered under the contract.

Signature of bidder with Seal

DETAILS OF THE LAST 3 YEARS CONTINUOUS EXPERIENCE/WORK DONE

Last three years continuous experience of the firm in the field of providing such services in Central Govt. establishment/Autonomous bodies of Govt. of India Corporations, provide the details in enclosed tabular form. Duly certified copies of the satisfactory services where the tenderer was providing the services for the last three years

Sl.No.	Name of the Deptt./Organisation and Name of Contact Person with Ph. No.	Period		No. of staff employed	Remarks If any or Page No.
		From	To		

(Authorised Signatory)

Signature of bidder with Seal

SCHEDULE OF TENDER

1. Last date of receipt of tender : **16.09.2016 at 2.30 PM**
2. Date of opening of tender : **16.09.2016 at 3.00 PM**

The tender will remain open for acceptance upto 90 days from the date of opening of bid. The rates tendered will be valid for a minimum period of one year from the date of acceptance of the rates. However, any increase in minimum wages shall be acceptable on producing relevant document from the Competent Government agency.

From :

To,

The Incharge Admn. Officer,
ICAR - Directorate of Weed Research,
Maharajpur, Jabalpur – 482 004

I/we wish to submit our tender for providing **“THE ANNUAL JOB BASIS CONTRACT FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB CONTRACT BASIS AT THE ICAR - DWR CAMPUS, MAHARAJPUR, JABALPUR – 482004 (MP) AS PER SCHEDULE I & II**

I/we agree to the forfeit of the earnest money deposit & security deposit by me/us in connection with this tender, if I/we fail to comply with any of the terms & conditions, or providing unsatisfactory job contract works/not providing the required labour in time schedule for various farm operations and office assistance and gardening maintenance work, not providing experienced persons for job works given at Schedule- II in whole or in part as laid down in the tender form after award of Job contract. We have carefully read the terms & conditions of the tender and agree to abide by these in letter and spirit.

Signature with seal_____

Name and address of the firm with phone No.

Signature of bidder with Seal

EMD REFUND REQUEST FORM
(To be printed on company/firm's letter head)

From :

M/s

To,

The Incharge Administrative Officer,
ICAR - Directorate of Weed Research,
Maharajpur, Jabalpur – 482 004

Sub : Request for refund of EMD deposited for tender No. Tender no..... due
on

Sir,

I/We request you that EMD deposited by me/us against the tender
No..... due on vide DD No.dt.
..... for Rs./- for providing **“THE ANNUAL JOB BASIS
CONTRACT FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM
OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK
ON JOB CONTRACT BASIS AT THE ICAR -DWR CAMPUS, MAHARAJPUR,
JABALPUR – 482004 (MP)** may kindly be refunded.

Yours faithfully,

(Signature & Seal)

For M/s

PRE-RECEIPT

Received Rs./- (Rs.) from Director, ICAR -
DWR, Jabalpur towards refund of EMD deposited against Tender No
..... for annual job contract services.

Rs. 1/-
Revenue
Stamp

Signature
With affixing Rs. 1/- revenue stamp

*Please note without revenue stamp EMD will not be refunded
Signature of bidder with Seal

**FORM FOR SUBMISSION DEETAILS FOR PAYMENT OF BILLS THROUGH
E-PAYMENT**

1.	Name of the tenderer in Capital Letters	
2.	Address in Capital Letters	
3.	Bank IFSC Code	
4.	Bank Branch Name & Address	
5.	Bank Account No.	

Please get the above details verified from your bankers.

CERTIFICATE

Certified that the information at S. No.1 to 5 is correct.

Signature of branch manager with seal

Signature of bidder with Seal

From M/s

To,

The Director,
ICAR - Directorate of Weed Research,
Maharajpur, Jabalpur – 482 004.

Sub : Request for refund of Bid Security (Earnest Money Deposit)

Ref. : Your tender notice no..... dated due onfor **“THE ANNUAL JOB BASIS CONTRACT FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB CONTRACT BASIS AT THE ICAR -DWR CAMPUS, MAHARAJPUR, JABALPUR – 482004 (MP)**

Dear Sirs,

I request you that Bid security (EMD) deposited against tender notice No..... dated..... Due on for **“THE ANNUAL JOB BASIS CONTRACT FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB CONTRACT BASIS AT THE ICAR -DWR CAMPUS, MAHARAJPUR, JABALPUR – 482004 (MP)** may kindly be refunded.

Yours faithfully,

(Signature)

For M/s.....

Seal of firm

PRE-RECEIPT

Received Rs..... (in figures) Rupees (in words) from the Director, ICAR - Directorate of Weed Research, Jabalpur towards refund of Bid Security (EMD) deposited against tender notice no..... dated..... Due on for annual contractual labour for various farm operations and office assistance on job contract basis at the ICAR - DWR, Jabalpur.

(Signature)

with affixing Rs. 1/- revenue stamp

for M/s.....

Seal of the Firm

Bank A/c No.

IFSC Code No.....

Name and Address of Bank.....

Signature of bidder with Seal

UNDER TAKING

1. I, _____ S/o _____
Proprietor/Director/authorized signatory of the Company/Firm mention above is competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide to them.

3. The information/documents furnished along with the above tender form are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature & Name of the authorized
Signatory with seal of the firm

Place :

Date :

Signature of bidder with Seal

SCHEDULE-II**FINANCIAL BID :**

(This financial bid to be enclosed in a separate envelope with seal)

Last date for receipt of Tender (Time)

Date of opening of Financial Bid : As per the intimation

To,

The Director,
Directorate of Weed Science Research,
Maharajpur, Jabalpur – 482 004.

Sir,

I/We wish to submit our Tenders FOR PROVIDING THE ANNUAL JOB BASIS CONTRACT FOR SUPPLY OF CONTRACTUAL LABOUR FOR VARIOUS FARM OPERATIONS AND OFFICE ASSISTANCE & GARDENING MAINTENANCE WORK ON JOB CONTRACT BASIS AT THE ICAR -DWR CAMPUS, MAHARAJPUR, JABALPUR – 482004 (MP on following rates.

क्र.	कार्य का विवरण	
1.	नर्सरी (धान) हेतु खेत की तैयारी जिसमें गोबर एवं अन्य खाद डालना एवं बीजों को बिखेरना एवं ढकना तथा मेढ बनाने का कार्य (अकुशल श्रेणी)	रूपये प्रति 100 वर्ग मी. क्षेत्रफल.....
2.	धान की नर्सरी उखाड़ना, परिवहन तथा रोपाई कार्य लाईन में रस्सी की सहायता से करना (ट्रेक्टर ट्राली संस्थान द्वारा उपलब्ध कराया जावेगा) (अकुशल श्रेणी)	रूपये प्रति एकड़
3.	रासायनिक उर्वरकों को छिटकना भण्डार से परिवहन सहित सभी तरह की फसलों में। (अकुशल श्रेणी)	रूपये प्रति एकड़ प्रतिवार
4.	कीट/शाकनाशी रसायनों का छिड़काव हाथ चलित स्प्रे पम्प द्वारा सभी तरह की फसलों में (पम्प स्प्रे) संस्था द्वारा उपलब्ध कराये जावेंगे। (अकुशल श्रेणी)	रूपये प्रति एकड़ प्रतिवार
5.	कीट/शाकनाशी रसायनों का छिड़काव ट्रैक्टर चलित पावर स्प्रे पम्प द्वारा सभी तरह की फसलों में (पम्प स्प्रे) संस्था द्वारा उपलब्ध कराये जावेंगे। (बगैर माउण्टेड स्प्रेयर नोजल 1300एम 200 मीटर पाईप) (अकुशल श्रेणी)	रूपये प्रति एकड़ प्रतिवार

Signature of bidder with Seal

<p>6.</p>	<p>निंदाई के कार्य फसल वार – (खरीफ फसलें)</p> <ol style="list-style-type: none"> 1. धान (सीधी बुआई) 2. धान (रोपाई) 3. सोयाबीन 4. तिल 5. अरहर 6. उड़द 7. मूंग 8. मक्का 9. कपास <p style="text-align: right;">(अकुशल श्रेणी)</p>	<p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p>
<p>7.</p>	<p>निंदाई कार्य (रबी फसलें)</p> <ol style="list-style-type: none"> 1. गेहूं 2. चना 3. सरसों 4. मटर 5. प्याज 6. मक्का 7. मसूर 8. भिण्डी 9. टमाटर 10. प्याज 11. आलू <p style="text-align: right;">(अकुशल श्रेणी)</p>	<p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार.....</p> <p>रूपये प्रति एकड़ प्रतिवार.....</p> <p>रूपये प्रति एकड़ प्रतिवार.....</p> <p>रूपये प्रति एकड़ प्रतिवार.....</p> <p>रूपये प्रति एकड़ प्रतिवार.....</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार.....</p> <p>रूपये प्रति एकड़ प्रतिवार.....</p>
<p>8.</p>	<p>गर्मी की फसलें</p> <ol style="list-style-type: none"> 1. मूंग 2. उड़द 3. भिण्डी 4. सूरजमुखी 5. तिल <p style="text-align: right;">(अकुशल श्रेणी)</p>	<p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p>

<p>9.</p>	<p>आवांछित पौधों को निकालने का कार्य (फसलवार)</p> <ol style="list-style-type: none"> 1. धान 2. सोयाबीन 3. मक्का 4. गेहूं 5. चना 6. मूंग 7. उड़द 8. सरसों 9. मटर 10. बरसीम <p style="text-align: right;">(अकुशल श्रेणी)</p>	<p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p>
<p>10.</p>	<p>हाथ द्वारा फसलों की कटाई, बंधाई तथा खलिहान तक परिवहन (ट्रैक्टर ट्राली संस्था द्वारा उपलब्ध करायी जावेगी)</p> <ol style="list-style-type: none"> 1. धान 2. सोयाबीन 3. तिल 4. अरहर 5. उड़द 6. मूंग 7. मक्का 8. गेहूं 9. चना 10. सरसों 11. मसूर 12. मटर 13. गन्ना 14. बरसीम 15. धनिया 16. डेंचा 17. सन <p style="text-align: right;">(अकुशल श्रेणी)</p>	<p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p> <p>रूपये प्रति एकड़</p>
<p>11.</p>	<p>सिंचाई कार्य –</p> <ol style="list-style-type: none"> 1. नोजल द्वारा 2. खुला पानी <p style="text-align: right;">(अकुशल श्रेणी)</p>	<p>रूपये प्रति एकड़ प्रतिवार</p> <p>रूपये प्रति एकड़ प्रतिवार</p>
<p>12.</p>	<p>मक्का के भुट्टा की तुड़ाई</p> <p style="text-align: right;">(अकुशल श्रेणी)</p>	<p>रूपये प्रति एकड़</p>

13.	कड़वी की कटाई बंडल बनाना परिवहन सहित (खलिहान तक) (अकुशल श्रेणी)	रूपये प्रति एकड़
14.	फसलों की लाईनों में बुआई हाथ द्वारा रबी एवं खरीफ (फसलवार) (लाईन ट्रैक्टर से बनाई जायेगी) 1. मक्का 2. सोयाबीन 3. तिल 4. अरहर 5. सरसों 6. मूंग 7. उड़द 8. सूरजमुखी 9. भिण्डी 10. धान 11. गन्ना (अकुशल श्रेणी)	रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़ रूपये प्रति एकड़
15.	प्याज की रोपाई (अकुशल श्रेणी)	रूपये प्रति एकड़
16.	खाद की ट्राली का भरना तथा खाली करना (लगभग 10 किमी. की परिधि तक) (ट्राली क्षमता 100 फीट) (अकुशल श्रेणी)	रूपये प्रति ट्राली
17.	पक्षियों से फसलों की रखवाली का कार्य (अकुशल श्रेणी)	रूपये प्रति घण्टा
16.	प्याज की खुदाई (बल्व कटिंग) सहित (अकुशल श्रेणी)	रूपये प्रति एकड़
17.	बागवानी क्षेत्र (orchard area) में लगे फलदार पेड़ों की छटनी, गुड़ाई, मिट्टी चढ़ाना, पूरे क्षेत्र की सफाई, आवश्यकतानुसार सिंचाई कार्य, शाकनाषी/कीटनाषी दवाओं का छिड़काव, रखरखाव, फलों को तोड़ना एवं भण्डार तक परिवहन करना इत्यादी। (अकुशल श्रेणी)	रूपये प्रति घण्टा
18.	खेत से भूसा/पुआल की लोडिंग-अनलोडिंग (अकुशल श्रेणी)	रूपये प्रति घण्टा
19.	पुआल फैलाने का कार्य (अकुशल श्रेणी)	रूपये प्रति एकड़
20.	सिंचाई पाइप लाइनों की मरम्मत हेतु मिट्टी खुदाई कार्य (अकुशल श्रेणी)	रूपये प्रति घण्टा

Signature of bidder with Seal

21.	<p>ट्रैक्टर चालान के कार्य कुशल श्रेणी (लायसेंस धारी) (कुशल श्रेणी) साथ में एक हैल्पर (अकुशल श्रेणी)</p>	<p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p>
22. अ. ब.	<p>गह्राई (थ्रेसिंग) उड़ाबनी (बिनोइंग) फसलवार भूसा हटाना खलिहान की सफाई सहित जिसमें अनाज (बीज) का परिवहन लोडिंग-अनलोडिंग बेगिंग सिलाई एवं भण्डार तक परिवहन कार्य तौलाई आदि फसलवार।</p> <ol style="list-style-type: none"> 1. गेहूं 2. चना 3. सोयाबीन 4. धान 5. अरहर 6. मसूर 7. मूंग 8. उड़द 9. सरसों 10. मटर 11. तिल 12. मक्का <p>(अकुशल श्रेणी)</p>	<p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p> <p>रूपये प्रति घण्टा</p>
23.	<p>सड़कों, जल निकासी नहरों (water ways) की घासपूस की कटाई (तलवार एवं फावड़ा कार्य) (अकुशल श्रेणी)</p>	<p>रूपये प्रति / घण्टा</p>
24.	<p>वर्षा जल का निकासी का कार्य एवं मोघा बांधने का कार्य (अकुशल श्रेणी)</p>	<p>रूपये प्रति घण्टा</p>
25.	<p>उर्वरकों एवं बीजों की अनलोडिंग का कार्य (अकुशल श्रेणी)</p>	<p>रूपये प्रति घण्टा</p>
26.	<p>परीक्षण प्लाट में लाईन बनाना तथा हाथ द्वारा बुवाई का कार्य (धान, सोयाबीन, मूंग, उड़द, बरवटी, तिल, अरहर, भिण्डी, गेहूं, चना, मटर, सरसों, मक्का, मसूर इत्यादी।) (अकुशल श्रेणी)</p>	<p>रूपये प्रति घण्टा</p>
27.	<p>अनुसंधानीय प्लाटों में खरपतवार निकालना (वीड फ्री करना) (अकुशल श्रेणी)</p>	<p>रूपये प्रति घण्टा</p>

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28.	शाकनाशी/कीटनाशी रसायनों का छिड़काव (अनुसंधान प्लाटों में) (अकुशल श्रेणी)	रूपये प्रति घण्टा
29.	अनुसंधान प्लाटों की कटाई का कार्य जिसमें बार्डर पंक्ति भी शामिल है। (अकुशल श्रेणी)	रूपये प्रति 100 वर्ग मी.
30.	अनुसंधान प्लाटों की थ्रेसिंग, उड़ाउनी, सफाई एवं तौलाई थेलियों में भरना (अकुशल श्रेणी)	रूपये प्रति 100 वर्ग मी.
31.	अनुसंधान क्षेत्र का रस्सी टेप द्वारा नाप तथा प्लाटों को काटना एवं चूना डालना (अकुशल श्रेणी)	रूपये प्रति घण्टा.....
32.	खरपतवारों की गिनती 1×1 मीटर क्षेत्रफल से एक प्लाट में तीन जगह से तथा साथ ही खरपतवारों को निकालना, पैकिंग करना सुखाना तथा तौलना इत्यादि। (अकुशल श्रेणी)	रूपये/घण्टा
33.	मिट्टी के नमूने लेने का कार्य खुरपी एवं आगर की सहायता से तथा मिट्टी के नमूने की पूर्ण तैयारी का कार्य (अकुशल श्रेणी)	रूपये/घण्टा
34.	प्रक्षेत्र परवेक्षण जिसमें सहायता का कार्य जैसे पौधों की गिनती, पौधों को निकालना, पौधों की उंचाई नापना, किल्लों/षाखाओं की गिनती, फलियों की संख्या, बालियों में दाने की संख्या, 100 दानों का वजन, पैकिंग, सुखाना, तौलना, इत्यादि।	अकुशल श्रेणी रूपये/घण्टा कुशल श्रेणी रूपये/घण्टा.....
35.	पौध के बीच में पौध लगाना (गेप फिलिंग) (अकुशल श्रेणी)	रूपये प्रति घण्टा
36.	ट्रैक्टर चलित स्प्रेयर से छिड़काव में सहायता करना। (अकुशल श्रेणी)	रूपये/घण्टा
37.	प्रयोगशालाओं में अनुसंधान के कार्यों की सहायता जिसमें ग्लासवेयर की सफाई, घोल बनाना, नेट हाउस का रखरखाव वर्मी कम्पोस्ट में खाद्य बनाना, कीड़ों को पकड़ना तथा छोड़ना, फेस-फेसेलिटी, ओ.टी.सी तथा पाली हाउस के रखरखाव इत्यादी का कार्य।	अकुशल श्रेणी रूपये/घण्टा कुशल श्रेणी रूपये/घण्टा

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46.	<p>Maintenance of Lawn and Ornamental Plants (Approx. 2.0 ha area)</p> <p>(i) Maintenance of rockery, cleaning of area, grass planting, moving, regular irrigation (as & when required), plantation, maintenance of trees, shrubs, hedges & flower plants, scrapping of grass mass, removal & cleaning of undesirable plant growth, leveling of land and disposal of refuse, cultural operations in lawn (weeding, fertilizer application, moving and uprooting off type grass patch and planting of fresh grass) at front and back side of office building.</p> <p>(ii) Maintenance of Flowerpots and ornamental plants at office building, Farm and Guest House premises etc. (Approximate 500 pots)</p> <p>2. Planting & Maintenance of plantation on main road sides near to building, Director bungalow , Guest house, play ground and Farm building (Approximate 2000 Meter length)</p> <p>(Planting & maintenance of plantation of trees, hedge, other plants (hoeing, weeding around the trees, fertilizer application, irrigation, cutting & pruning, trimming and their disposal etc) Multiplication of germplasm/Cutting/Seeds for next season for ornamentals and flowering plants as well as other works related to the gardening, which have not mentioned above.)</p> <p>One Mali and all machinery/tools e.g. grass cutter, lawn mover, hedge cutter, spades, pickaxes, flaguns, secateurs etc. must be provided and maintained by the agency/contractor.</p>	रूपये प्रति माह
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नोट –

- उपर्युक्त सभी मदों की दर अलग-अलग दर्शायी जावे, परंतु न्यूनतम दरों की गणना हेतु, सभी मदों की दरों के कुल योग के आधार पर की जायेगी ।
- टेण्डर में दर्शाई गई सभी मदों की दरें टेण्डर अवधि के दौरान अपरिवर्तनशील रहेंगी । किन्तु ठेकेदार द्वारा मजदूरों की न्यूनतम दरें जो कि भारत सरकार श्रम एवं नियोजन मंत्रालय कार्यालय उप मुख्य श्रमायुक्त (केन्द्रीय) ब्लाक नं. 10, सिविक सेन्टर, मढाताल, जबलपुर के द्वारा समय –समय पर जारी किये जाने वाले परिपत्रों के अनुसार न्यूनतम मजदूरी अधिनियम, 1948 के अन्तर्गत अनुसूचित नियोजनों में बी क्लास के लिये निर्धारित न्यूनतम मजदूरी की दरें प्रभावशील रहेंगी। जिनका भुगतान मजदूरों को निविदाकार द्वारा करना अनिवार्य रहेगा ।

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Break up of charges to be paid to contractual workers

Summary Sheet

S.No.	(विवरण) Description	(दर) Rate
1.	Per day rate (as per minimum wage declared by Central Govt.) Unskilled Semi-skilled Skilled Highly skilled	Rupees/day
2.	EPF contribution (As per labour act) %
3.	ESI %
4,	Total Cost/Head (1+2+3)
5.	Service Tax % (As per Govt. norms)
6.	Service charge % (Contractor profit)

(निविदाकर्ता के हस्ताक्षर)

नोट – उपरोक्त तालिका सभी टेंडरर को भरना आवश्यक है ।

