



भा कृ अनु परिषद – खरपतवार विज्ञान अनुसंधान निदेशालय

ICAR – Directorate of Weed Research

महाराजपुर, अधारताल, जबलपुर – 482004, (म. प्र.), भारत

Maharajpur, Adhartal, Jabalpur – 482004 (M.P.), India



F.No. : 3-375/S&P/2009-10/II

Date : 16-02-2018

## LIMITED TENDER NOTICE

From: The Director, ICAR-DWR, Jabalpur

To,

M/s. ....

.....

.....

Dear Sir(s),

Single Bid Sealed tenders are invited on behalf of the Director, Directorate of Weed Science Research, Jabalpur for purchase of the following “Lab Equipments” from reputed manufacturers / authorized dealers:-

Sl.	Name of the Equipment	Required E.M.D. Rs.
01.	LCMS/HPLC Columns (Specification is as follows)	Rs. 5000/-

SNo	item	Specification	Quantity
1	LC column	RP 18e 100 x 3 mm, particle size 2.6 to 3.0 µm	1
2	LC column	RP-18e (hibar@RT) 100 x 3 mm, particle size 2.6 to 3.0 µm	2
3	LC column	RP-18e (hibar@RT) 125 x 3 mm, particle size 2.6 to 3.0 µm	2
4	LC column	100-RP-18e (hibar@RT) 250 x 4.6 mm, 5 µm	1
5	LC column	100-RP-18 125 x 3.0 mm, particle size 4-5 µm	1
6	Cartridge for column	Chromolith guard cartridge RP-18e	2

### Terms & Conditions:-

1. The original copy of the tender is to be enclosed in single cover. The outer cover should be mentioned that there is tender within. Right is reserved with The Director, ICAR-DWR, Jabalpur to reject all or any tender without assigning any reason and to have negotiation with the tenderers who wish to enter into negotiation proceedings (with the

lowest tenderer as per rules). All tenders should be sent by registered post only and received at this Directorate not later than **2.30 P.M. on 01-03-2018**. Tenders received without E.M.D. amount will not be accepted.

2. The tenderer is being permitted to tender the consideration of the stipulations of his part that after submitting his tender, he will not resile from his offer or modify the terms & conditions thereof. In case, the tenderer fails to observe and comply with the foregoing stipulations, the tender will be out rightly rejected without assigning any reason. **(A)** The tender form should accompany with E.M.D. as mentioned against equipment/item. The E.M.D. in the form of DD/Pay Order drawn in favour of the **"ICAR UNIT - DWSR, JABALPUR"**. **(B)** The successful tenderer will be required to deposit 10% security deposit in the form of DD/Pay Order of total value of the stores as soon as desired by this Directorate i.e. before placing order for the supply of stores which will be refunded on successful completion of warranty of the equipment/implement. **(C)** In the event of the offer made by the tenderer not being accepted, the amount of E.M.D. deposited by the tenderer will be refunded to him after he applies for the same in the manner prescribed by the Council/Directorate.
3. The **Annexure-1 and Annexure - II** of the tender form should be returned intact and pages should not be detached. Space provided on the Annexures form being insufficient for the required purpose, additional pages numbered consecutively and signed in full by the tenderer may be attached. In such cases reference to the additional pages must be made in the tender form. If any modification of the schedule is considered necessary, it should be communicated by means of a separate letter along with the tender.
4. The tender is liable to be ignored if complete information as required is not given therein or if he is particularly asked for in the schedules to the tender or other documents connected with the contract/tender may specify whether he signs if in the capacity of (i) a sole proprietor (ii) a partner of the firm, if it be a partnership whether by virtue of the partnership in which case he must have authority to refer to arbitration of dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney, or (iii) constituted attorney of the firm if it is a company.
5. In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been concerned on any partner, the tender and all other related documents must be signed by every partner of the firm. A person signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing have no authority to do so, the Council/Directorate shall without prejudice to other civil and criminal remedies cancel the contract/supply and hold the signatory liable for all costs and damages. Each page of the tender and the schedules to the tender and annexure, if any should be signed by the tenderer(s).
6. You are at liberty to be present or to authorize a representative to be present at the opening of the tender on **3.00 P.M. on 01-03-2018**. which may please be mentioned in the tender document. Please also state the name and address of your permanent representative, if any.
7. The Council/Directorate does not pledge itself to accept the lowest or any tender and also reserves to itself the right of accepting the whole or any acceptance of the tender or portion of the tender. You are, however, at liberty to tender for the whole or any portion or to state in the tender that the rates quoted shall apply only if the tender is considered fully.
8. In case of any disputes arising in respect of the said tender the dispute will be solved through arbitration and the tenderers will have to abide by the decision of the arbitrator.

The arbitrator will be appointed by the Director General, ICAR. Further, the tenderers will have to submit an undertaking to the effect that they shall agree to the settlements of disputes through such arbitration and they bind their selves/themselves to go by the decision of the arbitrator.

9. The selected agency/firm shall effect the supply of above items within the period of **15-20 Days** or as specified in the supply order and no extension of time limit to this effect will be allowed. However, in case of the circumstances beyond the control of the firm, his request for the extension of time can be considered in case the competent authority to grant such extension, viz. Director, DWR, is satisfied with the circumstances explained by the contractor in his application. The extension, if at all necessity arises, will be allowed only once and that too at the discretion of the Competent Authority.
10. The agency/firm shall submit his bills in triplicate after making them duly pre-receipted for the material supplied and the Council/Directorate shall make payment by means of **e-payment system** drawn in favour of the Agency/Contractor. Hence Bank Account Number, Address of the Bank and IFSC code number of Bank must recorded on the body of bill.
11. **The rates so quoted must be valid for a period of at least 90 days from the date of opening of tenders.**
12. Valid sales tax registration certificate may be furnished.
13. All disputes will be subject to the Jabalpur jurisdiction.
14. Authorized Dealership certificate if any for which rates have been quoted may be attached.
15. Warranty/Guarantee period with details of terms and conditions may be clearly mentioned.
16. For Annual Maintenance Contract in future, rates and terms and conditions may be separately mentioned for a period of five years.
17. Extent of after sales service facility in Jabalpur or at nearest area (area be indicated) must be indicated. Relevant postal address and modus operandi may be indicated.
18. It should be clearly stated whether the rates quoted by the firm are inclusive of Central/State Sales Tax, Excise Duty as applicable and packing/ forwarding charges etc. In case rates quoted are exclusive of above, full rates of the same may clearly be indicated (SHOWING BREAKUP). No 'C' or 'D' form will be issued.
19. In all cases, the manufacturer's name and other relevant details regarding specification, technical literature etc. must be enclosed.
20. Incomplete or vague tenders will be rejected. There should be no cutting/overwriting. The cuttings if any should be duly attested. Unattested/amended/overwritten figures will not be considered.
22. In case delivery/supply/installation/commissioning/fabrication is not done as per specification/stipulated/ mentioned prescribed date of this Institute supply order, a penalty can be charged @ 2% per week, subject to a maximum of 10% of the cost. The supply order will be cancelled automatically at the supplier's risk and cost including forfeiting the EMD/ Security Deposit. Any delay of inability to supply ordered stores may please be intimated immediately.
23. The Director reserves the right of accepting or rejecting all or any application for issue of tender form and subsequently of accepting or rejecting all or any part of the tender without assigning any reason. Further, the Directorate reserves the right to verify the information/document furnished and to carry out assessment of capability of the tenders,

- if the circumstances so warrant in the overall interest of the Institute, the decision of the Director, DWR, shall be final and binding on the Tenderer.
24. This Directorate reserves the right to reject the stores/supplies in part or in full covered in the order at any stage prior to payment if they are not according to the specification, Part supplies against this order will not be accepted unless otherwise agreed, prior to execution of supply only under special circumstances on full justification/reasons to be given.
  25. In case the quoted items are under the running rate contract concluded by DGS&D or any other Govt. Agencies, copies of the rate contract may also be enclosed with your quotations. Your willingness to supply store on the basis of rate contract may also be submitted/indicated.
  26. Minimum period of delivery of the stores/ material should clearly be specified in the tender/quotation. However, immediate ready stock delivery would be preferred but not later than 4 weeks.
  27. All communications must be addressed by DESIGNATION ONLY and not by name.
  28. Institute will not be responsible for any postal delay. The last date of receipt of duly completed tender will not be extended in any case.
  29. Above terms and conditions are acceptable, (wherever applicable) to be enclosed along with your tender document.

I/c Store and Purchase Section  
ICAR-DWR, Jabalpur.

## ANNEXURE – 1

### ESSENTIAL INFORMATION

1	Name of the Firm/Agency	
2	Full address with Tele./Mob. No., Fax No., e-mail	
3	Details of Tender Fee & EMD (DD/No., date, Name of the Bank/Branch)	
4	Registration Certificate of the Firm/Company	
5	GST Registration no.	
6	I.T. PAN No./ TIN No.	
7	Proprietary Certificate /Authorized dealer certificate	
8	<b>Bank Details</b>	
	Name of the Account Holder /firm/ Company (Payee's Account Name)	
	Nature of Account (saving/current)	
	Name of the Bank	
	Bank Account No.	
	Branch Address	
	IFSC Code of Bank/Branch	
9	Check List	

Date  
Place

Name of the Authorized Signatory  
Stamp & Signature

## ANNEXURE – 2

### TECHNICAL AND FINANCIAL BID

Tender Ref : .....

Date : .....

SNo	Item	Specification	Quantity	Unit Cost	Total
1	LC column	RP 18e 100 x 3 mm, particle size 2.6 to 3.0 µm	1		
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6	Cartridge for column	Chromolith guard cartridge RP-18e	2		

#### Terms and condition

1. Rates are Inclusive all Taxes (GST and all)
2. Quotation validity : 90 days
3. Others
4. Validity
- 5.

Date  
Place

Name of the Authorized Signatory  
Stamp & Signature