
 <p>भा.कृ.अनु.प. ICAR</p>	<p>भा.कृ.अनु.प. - खरपतवार अनुसंधान निदेशालय ICAR - Directorate of Weed Research महाराजपुर, अधारताल, जबलपुर - 482004, (म. प्र.), भारत Maharajpur, Adhartal, Jabalpur 482 004 (M.P.), INDIA</p>	 <p>D W R</p>
<p>EPABX : +91-761-2353101, 2353934 Fax : 0761 - 2353129</p>	<p>Gram : WEEDSCIENCE Email : dirdwsr@icar.org.in</p>	
<p>F.No. : 3-166/S&amp;P/2015-16</p>	<p>Dt. : 19 /09/2015</p>	

To,

Sub. :- Quotation for **Comprehensive** rate contract for a period of one year for Repairing & Maintenance of ACs -reg

Dear Sir(s)

On behalf of the Director of this Directorate, I am to invite your quotation for the Repairing & Maintenance of Air Conditioners and its AMC proposal of Annual **Comprehensive** Rate of the contract of items as below.

**For Repairing & Maintenance proposal/estimate of following ACs**

Sl. No.	Type of AC	Quantity
1.	Window 1.5 ton	26 Nos.
2.	Window 2 ton	01 Nos.
3.	Split 1.5 ton	19 Nos.
4.	Split 2 ton	06 Nos.
5.	Cassette 2 ton	08 Nos.
	<b>Total AC</b>	<b>60 Nos.</b>

**Terms and condition**

- 1 The rates should be quoted F.O.R. Directorate at Campus at Maharajpur Adhartal, Jabalpur.
- 2 Rates of Sales Tax, Service Tax and other taxes leviable should be indicated in clear terms separately. Sales Tax Registration Number both under state and Directorate Tax Act/Rules should be specifically indicated. No 'C' or 'D' form is issued by the Directorate.
3. Tax Deduction at Source (TDS), If applicable, will be made from the Bill of your Firm/Agency.
- 4 Taxes as applicable should be mentioned clearly Unless otherwise mentioned in the quotation, it will be presumed that the quoted rates are inclusive of all taxes/levies and free delivery at our Office.

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- 5 The rates quoted should be valid for 90 days from the date of opening of quotation and it should include, packing, forwarding and transportation charges.
- 6 There should be no cutting/overwriting. The cuttings if any should be duly attested. Unattested/ amended/ overwritten figures will not be considered.
- 7 In all matters of disputes, the decision of the Director of this Directorate shall be final and binding on the tender.
- 8 Payment will be made within reasonable time say within 30 days after the receipt of bill at this Directorate Since the mode of payment will be e-payment system, hence Bank Account Number, Address and IFSC Code Number of Bank must be mentioned in the bill/invoice.
- 9 Quotation should be sent in a sealed cover **(BY REGD. POST/SPEED POST/COURIER/UPC ONLY)** and the covering containing. **Quotation for rate contract for Repairing & Maintenance of AC** for the period of one year. Your quotation should reach this Directorate on or before **19/10/2015. by 3.00 P.M** Quotation will be opened on the same day at 3.30 P.M. While opening the quotation an authorized representative of the firm may be present.
- 10 The bid security (EMD) amount equal to 2% of the quoted price must be submitted along with the bid in form of. DD/Pay order/Bankers Cheque drawn in favour of ICAR Unit- DWSR, Jabalpur otherwise the bid will not be taken into considerations.
- 11 **PERFORMANCE SECURITY:** Within 21 (twenty one) days after the issue of notification of award (i.e, work order) by the purchaser, the successful bidder is required to submit 10% refundable performance security of the value of contract/order in the form of Demand Draft/Banker's cheque drawn in favour of **ICAR UNIT- DWSR, JABALPUR**
- 12 **SIGNING OF CONTRACT:** Within 21 (twenty-one) days of issue of the contract from by the purchaser the successful bidder shall sign and date the contract and return it to the purchaser. In case supply order is placed, the sample copy of the same would be provided also.
- 13 This Directorate reserves the right to reject any or all the quotation(s) received without assigning any reason thereof.
- 14 All disputes subject to Jabalpur Jurisdiction only.
- 15 All communication must be addressed to the undersigned by DESIGNATION ONLY and not by name.
- 16 Contractor should always be easily available at work place for solving the th problems.

Your faithfully,

**I/c Store & Purchase Section**